

Latham House Medical Practice Patient Reference Group

MINUTES OF MEETING

Meeting	LHMP PRG	Date	8 June 2023
		Time	10:30hrs
Location Zoom Meetings			
Present Jane Horn (JH) (Chair) Nishita Andrea Ganatra (NAG) Angie Phillips (AP) (LHMP representative) Tracey Piper (TP) (PCN manager) Mike Kitching (MK) (Secretary) David Hayton-Hill (DHH)			

ITEM	DISCUSSION	ACTION
1.	Apologies and Welcome a) Apologies were received from Peter Roffey (PR), Michelle Howard (MH), Louise Finn (LF) and Tad Stenzel (TS)l.	
2.	Speaker a) no speaker this meeting.	
3.	Practice Update – Tracey Piper / Angie Phillips a) Tracey Piper – Primary Care Network (PCN) Manager a. TP started by stressing that feedback from Patient Reference Groups (PRG) and Patient Participation Groups (PPG) is very important. b. They are looking to visit all the groups in the network. c. They are also looking to organise a meeting of all the PRG and PPG’s in the network. i. The members thought this was a good idea. ii. It was suggested that an initial meeting with a chair plus one additional member from each group plus TP, to see if a larger meeting would be feasible and to organise logistics. b) Angie Phillips – LHMP a. Spring booster vaccinations. i. The Practice has no further covid vaccination clinics planned. ii. All eligible patients were invited to attend for their spring vaccination. iii. Those who have not yet had their vaccination have until the end of June to receive this. iv. Bookings for vaccinations are now only available via the NHS booking system. b. Mobile Clinics. i. This is an Integrated Care Board (ICB) initiative. ii. The Practice have submitted an interest in utilising one of two mobile clinics made available by the ICB. The vehicles were previously used for vaccinations and are available for all practices within LLR to request support. We are hopeful our request receives support. iii. The PCN has also requested use on lots of days.	

	<p>c. Practice Digital Strategy.</p> <ul style="list-style-type: none"> i. We will be launching two new systems within our digital plan. <ul style="list-style-type: none"> 1. Bright HR– this is an internal system that will generate greater efficiency with staff time management. 2. Accurx- this is system we already use within the clinical system, but it has more functionality which we have not worked with previously. The new functionality will include a patient facing portal that will replace Engage Consult. More to follow on this. <p>d. New GP.</p> <ul style="list-style-type: none"> i. Dr Jo Sacks. A very experienced GP who joins us from a practice in Bourne where she was a salaried GP for ~8yrs. <p>e. Staff engagement.</p> <ul style="list-style-type: none"> i. We are supporting Pride month and raising money through the sale of rainbow lanyards and name badges for an LGBTQ+ MH charity. ii. Last month a bake sale and non-uniform day raised £114 for Stroke Association. iii. In April and as part of ‘On your feet Britain’, our staff clocked their steps for one day and totalled 1 million steps. iv. We will be running another walking challenge with an increased target. v. It was very well received. <p>f. Telephone answering speeds.</p> <ul style="list-style-type: none"> i. Q. What are call answering speeds looking like? A. Info to follow. <p>g. Number of GP’s.</p> <ul style="list-style-type: none"> i. Q. What is the current No of GP’s at LHMP? A. 10 Partners / 13 Salaried GP’s / 6 Registrars / (~2 Locums but this can flex up or down depending on availability) <ul style="list-style-type: none"> 1. Partners <ul style="list-style-type: none"> • Dr P Atkinson • Dr G Dabali • Dr G Hirani • Dr S Hirani • Dr E Loughridge • Dr R Modi • Dr S Paliath • Dr A Pearce-Smith • Dr M Riley • Dr R Singh 2. Salaried GP’s <ul style="list-style-type: none"> • Dr B Miri • Dr M Raja • Dr M Reason • Dr K Sethi • Dr M Smith • Dr J Wa • Dr O Iwanskyj • Dr G Pettifer • Dr P Finn • Dr S Waddingham • Dr A Saxena • Dr K Virag • Dr J Sacks 3. Registrars <ul style="list-style-type: none"> • Dr S Mawji • Dr M Mahmood • Dr M Fernandes 	<p>AP</p> <p>AP</p>
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7.	<p>Chairs Report</p> <ul style="list-style-type: none"> a) Following the local elections there is now a new Melton Borough Council structure. b) Labour now holds the council leader position. c) As a result, Malise Graham (MG) is no longer our member from the councillors. <ul style="list-style-type: none"> a. The chair to write to MG to thank him for his time and effort on the PRG. d) JH reported that she had an email to Melton.gov.uk bounced back. e) The chair has asked the council leader to nominate a replacement for MG. 	JH
8.	<p>Secretary's Report</p> <ul style="list-style-type: none"> a) Nothing to report. 	
9.	<p>Any Other Business</p> <ul style="list-style-type: none"> a) NAG report. <ul style="list-style-type: none"> a. They are members of the Public and Patient Involvement Assurance Group (PPIAG) and the PPG Network group. b. They noted that the latest meeting of the PPG Network group was today. c. The Leicester, Leicestershire and Rutland (LLR) ICB has a joint 5 Year plan. <ul style="list-style-type: none"> i. Documents and links to be shared. b) DHH report. <ul style="list-style-type: none"> a. On Sunday 9th July in Wilton Park, there is a "Get Melton Moving" event. b. There are lots of groups attending, including a number of Mental Health charities. 	MK
10	<p>Date, Time & Location of Next Meeting</p> <p>Next PRG meeting, 3rd August 2023, 10:30.</p> <p>All meetings are currently ZOOM meetings.</p> <p>2023 meetings 5th October 7th December</p> <p>2024 meeting dates to be proposed.</p> <p>Proposed 2024 meetings 1st February 4th April – Easter holidays 6th June 1st August – Summer holidays 3rd October 5th November</p>	MK